



DEPARTMENT OF THE NAVY

NAVAL TRAINING CENTER

2601A PAUL JONES ST

GREAT LAKES, ILLINOIS 60088-5000

NTCGLAKESINST 5450.1B

T01M

FEB 25 2000

NTC GREAT LAKES (COMPLEX<sup>2</sup>) INSTRUCTION 5450.1B

Subj: MISSION, FUNCTIONS AND TASKS OF THE TRANSIENT PERSONNEL  
UNIT, GREAT LAKES, ILLINOIS (TRANSITPERSU, GREAT LAKES, IL)

Ref: (a) OPNAVNOTE 5450 Ser 09B33/4183 of 26 Jun 73  
(b) CNTC ltr 11000 Ser 00/004149 of 28 Jun 96  
(c) BUPERSINST 1306.77  
(d) NTCGLAKESINST 1306.8D  
(e) CNETINST 5450.4E

Encl: (1) Functions Assigned to the Transient Personnel Unit,  
Great Lakes, Illinois

1. Purpose. To promulgate the functions to be performed by the Transient Personnel Unit, Great Lakes, Illinois, (TRANSITPERSU GREAT LAKES IL), in support of references (a-d) and as directed by reference (e).

2. Cancellation. NTCGLAKESINST 5450.1A

3. Mission. To process, house, provide support, and administer disciplinary actions including, as required, the convening of special courts-martial for transient personnel; and to perform other tasks and functions as directed.

4. Status and Command Relationships. The TRANSITPERSU Great Lakes is a shore activity in an active, fully operational status under a commanding officer. The command relationship is as follows:

a. Echelon

- (1) Chief of Naval Operations
- (2) Chief of Naval Education and Training
- (3) NTC Great Lakes
- (4) TRANSITPERSU Great Lakes

b. Area Coordination

(1) NTC Great Lakes

5. Action. In the accomplishment of the assigned mission, the Commanding Officer, TRANSITPERSU Great Lakes shall perform the functions set forth in enclosure (1). The Commanding Officer, TRANSITPERSU Great Lakes is requested to advise the Commander, NTC Great Lakes of any recommended modifications to the mission and functions of TRANSITPERSU Great Lakes.

EDWARD E. HUNTER

Distribution:

NTCGLAKESINST 5216.5M

Lists I, II (Case A), III-A, C

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**FUNCTIONS ASSIGNED TO THE  
TRANSIENT PERSONNEL UNIT, GREAT LAKES, ILLINOIS**

1. Functions. The following functions are assigned:

a. Provide berthing and processing for further assignment: new accessions i.e. Navy Veterans (NAVET)/Other Service Veterans(OSVETS), disenrolled members of Service School Command and Naval Hospital Corps School Great Lakes, Il and fleet personnel separating from the service.

b. Process for separation those being discharged in absentia as directed by higher authority.

c. Exercise special court-martial authority over assigned transient personnel.

d. Provide career counseling and referral services for transient and staff personnel.

e. Process personnel in hands of civil authorities administratively assigned by area coordination for administrative discharge.

f. Maintain close liaison with the Local Planning Agent for emergency and disaster preparedness matters.

g. Provide Disciplinary Barracks for CNTC staff personnel and disenrolled members of Service School Command and Naval Hospital Corps School Great Lakes.

h. Perform such other functions as may be directed by CNTC.

Enclosure (1)